

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: May 23, 2016

Time: 6:30 PM

Place: E. Ethel Little School Cafeteria

School Committee Members Present

Clifford Bowers

Julie Koepke

Janene Imbriano (arrived 7:30 pm)

Gerald Venezia

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Dr. Patrick Daly – Assistant Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Little School Principal Christine Molle, Faculty, Students and Parents, Ms. Catherine O’Connell (Principal of North Reading Middle School), Ms. Marcia Bailey (NR resident), Mr. Dan Tomasello (of the North Reading Transcript)

I. Call to Order Open Session:

Chair Cliff Bowers called the Open Session to order at 6:33 PM.

II. Executive Session

At 6:34 p.m. the Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to discuss ongoing negotiations with the North Reading Food Service Workers, and to reconvene in Open Session. Motion passed 4-0 on a roll call vote.

At 6:51 p.m. the Committee voted on a motion by Mr. Webster and seconded by Ms. Koepke to return to Open Session. Motion passed 4-0.

II. A. Public Input:

No public input at this time.

II. A. Student Input:

No student input at this time

II. D.1. Presentation: E. Ethel Little School Faculty and Students

Tonight represented the fifth of five School Committee meetings held in the schools across the District in the 2015-2016 school year. Ms. Christine Molle, Principal, and students and staff of the E. Ethel Little School gave a presentation to the School Committee and the public.

II. D.2. Presentation: Middle School Research Project/Climate Study

Ms. Catherine O'Connell, Principal of North Reading Middle School, presented a proposal for a Research Project/Climate Study to be conducted at North Reading Middle School from June, 2016 to June, 2017. Adherence to Policy ICC - Research will be observed. This is an "opt-in" study.

The Committee voted on a motion by Mr. Venezia and seconded by Ms. Imbriano to approve the Research Study at the North Reading Middle School during the 2015-2016 and 2016-2017 school years. Motion passed 5-0.

C.1. MSBA/SSBC Update:

- a. Binder paving completed at both lower parking lots and sidewalks; final coat to be applied during the week of May 23rd
- b. Flow testing of landscape drainage under athletic and softball fields at the site of the former high school was conducted and results have proved positive
- c. Hydroseeding slope of softball field and installation of erosion mat is nearing completion
- d. AV Update: A meeting was held on May 18th; an additional meeting and comprehensive training session is set for June 15, 2016
- e. Flagpole light update; set for completion during the week of May 23rd
- f. The next SSBC meeting is scheduled for June 14, 2016.

II. C.2. Second Reading: Policy JC - Student Behavior Code

The Committee conducted a second reading of Policy JC/JC-R: Student Behavior Code.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to approve the second reading of Policy JC/JC-R: Student Behavior Code as written. Motion passed 5-0.

**II. D.3. Presentation: Foreign Language Program
Superintendent's District Improvement Goal #1**

Pursuant to a request of the School Committee at the May 2, 2016 School Committee Meeting, Superintendent Bernard presented an envisioned, comprehensive Foreign Language Program that is desired for the Middle School and that supports the objectives of the school district's strategic plan, "NRPS 2021: A Strategy for the Future."

Superintendent Bernard and Assistant Superintendent, Dr. Patrick Daly provided an initial presentation on the “Global Child” program that is currently under consideration for access by North Reading elementary age students.

II. D.4. Proposal: PAUSE and Wellness Committees’ Student Wellness Survey Superintendent’s District Improvement Goal #1

Dr. Patrick Daly, Assistant Superintendent and Chairman of the PAUSE (Public Awareness and Understanding of Social Education) and Wellness Committees made a presentation on a Student Wellness Survey that the two committees are seeking to have administered to students in grades 9 through 12.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to implement the PAUSE and Wellness Committee Student Wellness Survey. Motion passed 5-0.

II. D.5. First Reading: Policy JHAF- Athletic Fees and Co-op Teams

Mr. Webster and Ms. Imbriano reviewed the recommended changes to Policy JHAF: Athletic Fees and Co-op Teams.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the first reading of Policy JHAF – Athletic Fees and Co-op Teams as written. Motion passed 5-0.

II. D.6. First Reading: Policy ICB – Curriculum Planning

Mr. Webster and Ms. Imbriano reviewed the recommended changes to Policy ICB – Curriculum Planning.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the first reading of Policy ICB – Curriculum Planning as revised. Motion passed 5-0.

II. D.7. First Reading: Policy IDBA (and IDBA-R) – Parental Notification Relative to Sex Education

Mr. Webster and Mrs. Imbriano reviewed the recommended changes to Policy IDBA (and IDBA-R) – Parental Notification Relative to Sex Education.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the first reading of Policy IDBA and IDBA-R: Parental Notification Relative to Sex Education as revised. Motion passed 5-0.

II. D.8. Update: North Reading Middle/High School Facility Rentals

Superintendent Bernard and Michael Connelly, Director of Finance and Operations, reviewed a list of the rentals of the North Reading Middle/High School Facilities and revenues generated for the 2015-2016 school year to date.

II. D.9. Proposal: Summer Use of the North Reading Middle/High School Fitness Facility

Superintendent Bernard proposed a fee-based program for students to access the Fitness Facility during the summer months under the supervision of a staff member to receive a stipend commensurate with the hours of operations.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the summer use of the North Reading Middle/High School Fitness Facility during posted hours. Motion passed 5-0.

II. D.10. 2016-2017 Substitute Pay Rates

Mr. Michael Connelly, Director of Finance and Operations, presented a proposal for a change in the substitute pay rates to take effect beginning with the 2016-2017 school year.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the proposed pay rate changes for Substitute Teachers. Motion passed 5-0.

II. D.11. Recommendations for Appointment; Capital Improvement Planning Committee

Superintendent Bernard has consulted with the North Reading Town Clerk on the procedure for appointments to the town's Capital Improvement Planning Committee. Members representing the School Department are to be recommended to the Board of Selectmen for appointment.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to recommend Ms. Julie Koepke for a term of June 1, 2016 through the end of her current term as a member of the North Reading School Committee (Ms. Koepke's term as a member of the Capital Improvement Planning Committee expires on May 31, 2018). Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to recommend Mr. Michael Connelly for a term of July 1, 2016 through June 30, 2019 (Mr. Connelly's current term as a member of the Capital Improvement Planning Committee expires on June 30, 2016). Motion passed 5-0.

II. D.12. School Committee Summer Meeting Schedule/Goals Workshop

The School Committee will meet during the summer months for both regular business and also to develop goals for the coming school year on the following dates.

Monday, July 25, 2016

Goals Workshop: 5:00 p.m.; Superintendent's Conference Room

Regular Meeting: 7:00 p.m.; Distance Learning Lab

Monday, August 29, 2016

Goals Workshop: 5:00 p.m.; Superintendent's Conference Room

Regular Meeting: 7:00 p.m.; Distance Learning Lab

II. E.1. Minutes:

The Committee voted on a motion by Ms. Imbriano and seconded by Mr. Webster to approve the April 28, 2016 Open Session/FY17 Budget Workshop minutes as written. Motion passed 4-0; Mr. Venezia abstained.

The Committee voted on a motion by Ms. Koepke and seconded by Ms. Imbriano to approve the May 2, 2016 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to approve the May 2, 2016 Open Session minutes as written. Motion passed 5-0.

II. E.2. Budget Update:

Mr. Michael Connelly, Director of Finance and Operations, presented a FY16 budget update.

II. E.3. Staffing:

No staffing update at this time.

II. E.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donation:

- Chartwells: donation of \$1,000.00 to provide a scholarship to a graduating senior at North Reading High School. The awarding senior will be selected by the High School Administration.

The Committee voted on a motion by Ms. Koepke and seconded by Mr. Webster to accept with gratitude a \$1,000.00 donation by Chartwells to provide a scholarship to a graduation senior at North Reading High School. Motion passed 5-0.

II. F.1. Subcommittee Reports:

Mr. Webster gave a report of the May 10, 2016 Athletic Subcommittee meeting.

Subcommittee Schedule:

a) NORCAM BOD	May 26, 2016	7:00 PM
b) Finance Planning Team	June 3, 2016	8:15 AM
c) Athletic Subcommittee	June 14, 2016	12:30 PM
d) SSBC	June 14, 2016	5:30 PM
e) Athletic Facilities Comm	TBD	
f) Policy Subcommittee	TBD	
g) Evaluation Subcommittee	TBD	

II. F.2. Administrative Report:

- Little School Roof Replacement Project Update:
Superintendent's District Goal #3
A "Kick-Off" meeting for this project was held on May 20, 2016 (Wayne Hardacker, Superintendent Bernard, Christine Molle, Project Manager Jeff D'Amico and representatives from construction and plumbing attended) and the schedule was reviewed. Presently, there is minimal impact to school operations as a result of the schedule as discussed. The project remains on schedule.
- Update: North Reading Education Foundation
An informational meeting of the North Reading Education Foundation was held on May 10, 2016. Five persons attended this meeting including Superintendent Bernard and Mr. John Murphy, Treasurer of the NREF. This meeting centered on a review of the current status of the NREF and a plan for the future to capture what appears to be renewed interest in reinvigorating the North Reading Education Foundation. A next meeting is to be announced once details for framing a meeting have been finalized.

II. F.3. Correspondence:

No correspondence at this time.

III. Future Business:

June 6, 2016	6:30 PM	Town Meeting - Superintendent's Conference Room
June 20, 2016	7:00 PM	Regular Meeting – NRMS/HS Distance Learning Lab
June 27, 2016	7:00 PM	Regular Meeting – NRMS/HS Distance Learning Lab

V. Adjournment:

The Committee voted on a motion made by Ms. Imbriano and seconded by Mr. Webster to adjourn at 9:18 pm. Motion passed 5-0.

Documents and Exhibits:

1. E. Ethel Little School Presentation Agenda
2. Proposal by Ms. O'Connell on the Middle School Research Project/Climate Study
3. Policy JC – Student Behavior
4. Foreign Language Expansion Presentation
5. Global Child Presentation
6. P.A.U.S.E. and Wellness Committee Survey
7. Policy JHAF – Athletic Fees and Co-Op Teams
8. Policy ICB – Curriculum Planning
9. Policy IDBA/IDBA-R – Parental Notification Relative to Sex Education
10. FY16 Middle/High School Shared Space Rental Schedule
11. North Reading Middle/High School Fitness Center Summer Hours 2016
12. 2016-17 Substitute Pay Rates
13. Minutes: Open Session/Budget Workshop – April 28, 2016
14. Minutes: Executive Session – May 2, 2016
15. Minutes: Open Session – May 2, 2016
16. FY16 Budget Report
17. Gift Acceptance Memo – Chartwells
18. Little School Roof Project Schedule