

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: October 14, 2014

Time: 6:30 PM

Place: North Reading High School Distance Learning Lab

***School Committee Members Present***

Clifford Bowers  
Karen Errichetti  
Janene Imbriano  
Gerald Venezia  
Mel Webster

***Staff Members Present***

Kathleen Willis – Superintendent of Schools  
Jon Bernard – Superintendent Elect  
Michael Connelly – Director of Finance and Operations  
Cindy Elmore – Recording Secretary

**Visitors:** Ms. Jackie Lanzaro (Student Representative), Ms. Marci Bailey, Ms. Tracy Conlon, Ms. Debbie Sharp, Mr. Sean Delaney, Mr. Bob Turosz (of the North Reading Transcript)

**I. Executive Session**

At 6:36 p.m. the Committee voted on a motion by Dr. Errichetti and seconded by Mr. Bowers pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to discuss strategy with respect to collective bargaining and to reconvene in Open Session. Motion passed 5-0 on a roll call vote.

At 7:02 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Ms. Imbriano to return to Open Session. Motion passed 5-0 on a roll call vote.

**II. Call to Order Open Session:**

Chairman Venezia called the meeting to order at 7:09 PM.

**III. B. Student Report:**

Ms. Jackie Lanzaro gave the student report and presented a photo album for Superintendent Willis from the North Reading High School Students.

**III. A. Public Input:**

Batchelder School parent, Debbie Sharp, addressed the School Committee about the Kindergarten lottery system and tuition for full day kindergarten in North Reading. She and other parents shared their findings on other districts that have full day kindergarten available without tuition or a reduced tuition that North Reading

currently has. The parents also shared their concern over the full day lottery system currently in place.

Mr. Venezia advised the parents that the Committee would take their concerns under advisement, and requested that this issue be added to the agenda for a Committee meeting in January to further discuss.

### **III. C.1. MSBA/SSBC Update:**

- a) The SSBC met on October 7, 2014.
- b) The focus now is on the Middle School construction. The roof is expected to be completed prior to the winter weather.
- c) The High School “punch list” is being reviewed and an update will be available after the next SSBC meeting.
- d) The next regular meeting of the SSBC is scheduled for October 28, 2014.

### **III. C.2. Policy Manual Review/Revision-Second Reading:**

The second reading of policy *LEC and LEC-R: Relations with Booster and Support Organizations* was approved as amended.

The Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to approve the second reading of policy *LEC and LEC-R: Relations with Booster and Support Organizations* as amended. Motion passed 4-1, Dr. Errichetti voted no.

### **III. D.1. School Trip – North Reading High School Student Council:**

Ms. Amy St. Arnaud (Student Council Advisor) requested approval of the Student Council’s return to the Massachusetts Association of Student Councils State Conference held in Hyannis, MA on March 11-13, 2015. The MASC Spring Conference is held annually to provide students with both motivational and educational experiences.

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to approve the annual North Reading High School Student Council trip to Hyannis, MA on March 11-13, 2015. Motion passed 5-0.

### **III. D.2. Policy Manual Review/Revision-First Reading:**

The revised draft of policy *FDCA: Naming of Fields and Special Facilities* was reviewed. After discussion, it was agreed that a public input meeting would be scheduled prior to this policy being presented for a first reading.

### **III. E.1. Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the August 25, 2014 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to approve the August 25, 2014 Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to approve the September 3, 2014 Open Session minutes as written. Motion passed 4-0-1, Mr. Webster abstained.

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to approve the September 8, 2014 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to approve the September 8, 2014 Open Session minutes as written. Motion passed 5-0.

**III. E.2. Budget Update:**

None at this time.

**III. E.3. Staffing:**

The Superintendent reported that the Coordinator of Digital Learning position is open and the position has been posted.

**II. D.4. Bids and Donations:**

Principal Christine Molle requested the acceptance of the following donation:

- Little School PTO donation of \$440.00 to support the cost of transportation for a Kindergarten field trip to Smolak Farm.

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to approve with gratitude the donation from the Little School PTO of \$440.00. Motion passed 5-0.

Athletic Director Dave Johnson requested the acceptance of the following donation:

- New England Carwash Association donation of \$168.20 in support of the North Reading High School Girl's Cheerleading Team.

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to approve with gratitude the donation from the New England Carwash Association of \$168.20. Motion passed 5-0.

**III. F.1. Subcommittee Reports:**

Mr. Venezia gave a brief update of the Finance Planning Team meeting that was held on October 10, 2014.

Mr. Webster gave a brief update of the last NORCAM meeting.

**Subcommittee Schedule:**

a) Athletic Subcommittee	October 21, 2014	12:30 pm
b) Policy Subcommittee	October 30, 2014	1:00 pm
c) Finance Planning Team	November 14, 2014	8:15 am
d) NORCAM BOD	October 23, 2014	

**III. F.2. October 1, 2014 Enrollment:**

The official October 1 enrollment for 2014-2015 is 2,560. The number includes those students in attendance in the North Reading Public Schools as of October 1, 2014. The enrollment does not include students enrolled in out-of-district programs and special education collaboratives. The actual enrollment exceeds the projected enrollment of 2,549 by 11 students.

**III. F.2. Administrative Report:**

- **North Reading High School Principal Update:** Contract negotiations between Mr. Jon Bernard and Mr. Anthony Loprete have taken place resulting in a three year contract for the position of North Reading High School Principal. The annual salary will be \$118,227 representing Step 3 of the High School Principal’s Salary schedule. Mr. Loprete will assume his new role on October 20, 2014.
- **North Reading High School Assistant Principal Search Timeline:** As Mr. Loprete moves into the Principal’s position, the Assistant Principal’s position will be vacant. The timeline to fill the position by December 1, 2014 was reviewed.
- **Coordinator of Digital Learning:** Due to the recent resignation of Nathan Campbell, the position of Coordinator of Digital Learning is now vacant. Dr. Patrick Daly will facilitate the search process with the timeline to fill the position by November 1, 2014.
- **Special Projects Approval:** The Committee voted to approve \$17,625.00 to go toward Special Projects to nine administrators in their work to move forward on district initiatives.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve \$17,625.00 in Special Projects for building based as well as central office administrators. Motion passed 5-0.

- **Parting Thoughts:** Superintendent Willis thanked the School Committee, School District administrators, staff, parents and students for their support, work and dedication to the district during her time as Superintendent. Superintendent Willis’ last day before retirement will be October 17, 2014.

**III. F.3. Correspondence:**

None at this time.

**IV. Future Business:**

October 27, 2014	7:00 PM	NRHS Distance Learning Lab
November 10, 2014	7:00 PM	NRHS Distance Learning Lab
November 24, 2014	7:00 PM	NRHS Distance Learning Lab

**V. Adjournment:**

The Committee voted on a motion made by Mr. Bowers and seconded by Mr. Webster to adjourn at 8:50 pm. Motion passed 5-0.

**Documents and Exhibits:**

1. Document presented by parents regarding full-day Kindergarten and Kindergarten lottery.
2. Policy: LEC and LEC-R: Relations with Booster and Support Organizations.
3. Request for Student Council attendance at annual MASC State Conference trip in March 2015.
4. Policy: FDCA: Naming of Fields and Special Facilities.
5. Minutes: August 25, 2014 – Executive Session.
6. Minutes: August 25, 2014 – Open Session.
7. Minutes: September 3, 2014 – Open Session.
8. Minutes: September 8, 2014 – Executive Session.
9. Minutes: September 8, 2014 – Open Session.
10. Gift Acceptance Memo from the Little School PTO.
11. Gift Acceptance Memo from New England Carwash Association.
12. NRPS – In-District Enrollment: October 1, 2014.
13. NRHS Assistant Principal Search Process Timeline.
14. NRPS Coordinator of Digital Learning Search Timeline.