

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: November 10, 2014

Time: 6:32 PM

Place: North Reading High School Distance Learning Lab

***School Committee Members Present***

Clifford Bowers

Karen Errichetti (not present)

Janene Imbriano

Gerald Venezia

Mel Webster (arrived at 6:45 p.m.)

***Staff Members Present***

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

**Visitors:** Ms. Gabrielle Lanzaro (Student Representative), Mrs. Allison Kane (Performing Arts Teacher), Mr. Sean Delaney (Resident), Mr. Geof Simons (Resident), Dr. Valerie Flynn (Interim Director of Pupil Personnel Services), Mr. Dan Tomasello (of the North Reading Transcript)

**I. Executive Session**

At 6:32 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to discuss strategy with respect to collective bargaining and litigation and to reconvene in Open Session. Motion passed 3-0 on a roll call vote.

At 7:02 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to return to Open Session. Motion passed 4-0 on a roll call vote.

**II. Call to Order Open Session:**

Chairman Venezia called the meeting to order at 7:06 p.m.

**III. B. Student Report:**

Ms. Gabrielle Lanzaro gave the student report and presented a photo album for Superintendent Willis from the North Reading High School Students.

**III. D.2. School Trip – North Reading High School Fine Arts Department:**

Mrs. Allison Kane requested approval of the High School Fine Arts Department trip to New York City for its biannual performing arts/theater experience on May 2 & 3, 2015.

The Committee voted on a motion by Mrs. Imbriano and seconded by Mr. Bowers to approve the annual North Reading High School Performing Arts trip to New York, NY on May 2 & 3, 2015. Motion passed 4-0.

### **III. A. Public Input:**

Public input was opened up for the community to provide comments on Policy FDCA, "Naming of Fields and Special Facilities." Mr. Delaney, Mr. Simons and members of the School Committee gave their input on the policy. The Policy Subcommittee will work on the proposed changes and present a revised draft at the November 24, 2014 meeting.

### **III. D.1. Special Education Practices and Procedures Manual:**

Dr. Valerie Flynn, Interim Director of Pupil Personnel Services presented and reviewed the updated North Reading Public Schools "Special Education Practices and Procedures Manual".

### **III. C.1. MSBA/SSBC Update:**

- a) The SSBC met on October 28, 2014 and November 6, 2014.
- b) The "punchlist" items were reviewed as were plans for creating a distinct delineation between the access road and the sidewalk at the high school. A walkthrough of the new high school took place on November 6, 2014 for the explicit purpose of reviewing the status of the identified punchlist items.
- c) The SSBC voted to approve the installation of a guardrail on the interior side of the access road to the new school and the installation is expected to begin in three to four weeks.
- d) Underground utilities installation continues to progress throughout the new middle school.
- e) Underground electrical conduits, installation and plumbing work are progressing well.
- f) The erection of steel is substantially complete in E building (2 story structure) and is ongoing throughout F building.
- g) The new masonry façade is progressing along the north side of F building and complete on the south side.
- h) The roof on E Building is ongoing and nearing completion. This is a major milestone to allow contractors to begin rough electrical work throughout this building once walls are framed.
- i) Mr. Webster expressed his continued concern that the North Reading School Committee meetings are not able to be broadcast "live." Superintendent Bernard will follow up with NORCAM and respond at the next SSBC meeting.
- j) The next regular meeting of the SSBC is scheduled for November 18, 2014.

**III. D.3. School Trip-North Reading High School Varsity Hockey Team:**

Superintendent Bernard requested approval for the NRHS Varsity Hockey Team to go on an overnight trip to Sandwich, MA to participate in a hockey invitational tournament on February 16 & 17, 2015.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the NRHS Varsity Hockey Team trip to Sandwich, MA on February 16 & 17, 2015. Motion approved 4-0.

**III. E.1. Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the August 6, 2014 Open Session minutes as written. Motion passed 4-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the August 6, 2014 Executive Session minutes as written. Motion passed 4-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the September 22, 2014 Open Session minutes as amended. Motion passed 4-0.

Amendment: Visitors: Mrs. Jane Whitney

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the October 27, 2014 Open Session minutes as written. Motion passed 4-0.

**III. E.2. Budget Update:**

None at this time.

**III. E.3. Staffing:**

None at this time.

**II. D.4. Bids and Donations:**

Superintendent Bernard requested the acceptance of the following donations:

- “Friends of North Reading Cheerleading” donation of \$699.00.

The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to accept with gratitude the donation of \$699.00 from the Friends of North Reading Cheerleading. Motion passed 4-0.

- Little School PTO donation of \$390.00.

The Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to accept with gratitude the donation of \$390.00 from the Little School PTO. Motion passed 4-0.

- “Turn Up the Music” / Young Americans Program donation of \$2,600.00.

The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to accept with gratitude the donation of \$2,600.00 from the “Turn Up the Music” / Young Americans Program. Motion passed 4-0.

**III. F.1. Subcommittee Reports:**

Mr. Bowers reviewed the decision made by the Policy Subcommittee to make no changes to the policy on student discipline at this time.

**Subcommittee Schedule:**

a) Policy Subcommittee	November 13, 2014	1:00 pm
b) Athletic Subcommittee	November 18, 2014	7:00 pm
c) SSBC	November 18, 2014	5:30 pm
d) NORCAM BOD	November 20, 2014	7:00 pm
e) Finance Planning Team	November 21, 2014	8:15 am

**III. F.2. Administrative Report:**

- **Visit from Dr. Matthew Malone (Secretary of Education, MA):** Dr. Malone will visit NRPS District on November 13, 2014.
- **Full Day Kindergarten Update:** Superintendent Bernard and Mr. Connelly has met with a couple of parents regarding the district offering full day kindergarten. Another meeting is scheduled for December 10, 2014. Superintendent Bernard will give a more thorough update of what has been discovered and the possibilities at a future meeting.
- **Alumni Tours of the New High School:** Tours will be available for Alumni and others in the community to tour the new High School Thanksgiving morning.
- **Meeting with public on the new policy between Boosters and the School District:** A public information meeting will be on November 11, 2014 to review the new Booster policy.
- **School Committee to hold joint meeting with Board of Selectmen:** On November 13, 2014 the School Committee and BOS will vote to approve Mr. Loprete to be a voting member of the SSBC.
- **Special Project Stipend:** Superintendent Bernard announced two administrative Special Project stipends for Mr. Anthony Loprete and Mrs. Catherine O’Connell.
- Mr. Webster shared information about a non-binding resolution adopted at the MASS/MASC conference regarding the Common Core.

**III. F.3. Correspondence:**

None at this time.

**IV. Future Business:**

November 13, 2014	7:00 PM	Joint Meeting with BOS, Town Hall, Rm. 14
November 24, 2014	7:00 PM	NRHS Distance Learning Lab
December 8, 2014	7:00 PM	NRHS Distance Learning Lab
December 22, 2014	7:00 PM	NRHS Distance Learning Lab (tentative)

**V. Adjournment:**

The Committee voted on a motion made by Mr. Bowers and seconded by Mrs. Imbriano to adjourn at 8:11 pm. Motion passed 4-0.

**Documents and Exhibits:**

1. Request Memo for the NRHS Fine Arts Trip to New York City
2. Request Memo for the NRHS Varsity Hockey Team Trip
3. Special Education Practices and Procedure Manual
4. Minutes: August 6, 2014 – Open Session.
5. Minutes: August 6, 2014 – Executive Session.
6. Minutes: September 22, 2014 – Open Session.
7. Minutes: October 27, 2014 – Open Session.
8. Gift Acceptance Memo from “Friends of North Reading Cheerleading”
9. Gift Acceptance Memo from the Little School PTO.
10. Gift Acceptance Memo from “Turn Up the Music” / Young Americans Program