

**NORTH READING PUBLIC SCHOOLS**  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: November 24, 2014  
Time: 7:00 PM  
Place: NRHS Distance Learning Lab

***School Committee Members Present***

Clifford Bowers (arrived 7:34 pm)  
Karen Errichetti (not present)  
Janene Imbriano  
Gerald Venezia  
Mel Webster

***Staff Members Present***

Jon Bernard – Superintendent of Schools  
Michael Connelly – Director of Finance and Operations  
Cindy Elmore – Recording Secretary

**Visitors:** Mr. Jenson Kaithamattam (Student Representative), Mr. Marc Flaherty (President of the Adventure Club), Mr. Dan Tomasello (of the North Reading Transcript)

**I. Call to Order Open Session:**

Chairman Venezia called the meeting to order at 7:02 PM.

**II. A. Public Input:** There was no public input.

**II. B.1. MSBA/SSBC Update:**

- a) The installation of the steel framing to define the entry to the new middle school has begun.
- b) The roof decking at the middle school continues to progress: installation of windows will follow with a goal having the new middle school weather-tight in January 2015 which will allow interior work to advance.
- c) Interior concrete sub-floor slab placement in the one-story and two-story middle school structures has begun.
- d) The work continues to address the punchlist items in the high school.
- e) The rear access road continuation is scheduled for paving on or around November 28, 2014.
- f) The guardrail along the access road to the high school will be installed by NRPW by the end of the year.
- g) The next regular meeting of the SSBC is scheduled for December 2, 2014.

**II. D.2. School Trip – North Reading High School Adventure Club:**

Mr. Marc Flaherty, President of the Adventure Club made a presentation to the School Committee requesting approval of an overnight ski trip to Loon Mountain, in Lincoln, NH on February 6-8, 2015.

The Committee voted on a motion by Mr. Webster and seconded by Mrs. Imbriano to approve the February 6-8, 2015 Adventure Club Ski Trip to Loon Mountain. Motion passed 3-0.

**II. D.1. Northshore Education Consortium Articles of Agreement:**

Superintendent Bernard reviewed the relationship between the North Reading Public Schools and the Northshore Education Consortium with a particular eye toward the Articles of Agreement. The School Committee endorsed the Articles of Agreement and voted to appoint the Superintendent as the school district's representative to the Board of Directors of the Northshore Education Consortium.

The Committee voted on a motion by Mrs. Imbriano and seconded by Mr. Webster to endorse the Northshore Education Consortium Articles of Agreement. Motion passed 3-0.

The Committee voted on a motion by Mrs. Imbriano and seconded by Mr. Webster to approve Superintendent Jon Bernard as the North Reading School Department's representative on the Northshore Education Consortium Board of Directors. Motion passed 3-0.

**II. E.1. Minutes:**

The Committee voted on a motion by Mr. Webster and seconded by Mrs. Imbriano to approve the October 14, 2014 Executive Session minutes as written. Motion passed 3-0.

The Committee voted on a motion by and Mr. Webster seconded by Mrs. Imbriano to approve the October 14, 2014 Open Session minutes as amended. Motion passed 3-0.

Amendment: Section III – F.2.: Add the vote to approve stipends for Principal Loprete and Principal O'Connell. "The Committee voted on a motion by Mr. Webster and seconded by Mrs. Imbriano to approve a \$1,500 Special Project Stipend to go to Principal Loprete and Principal O'Connell. Motion passed 3-0."

**II. D.2. Budget Update:**

Mr. Connelly provided a status report of the FY15 budget. Mr. Connelly also gave an overview of a public hearing he attended regarding Chapter 70 funding formula. Mr. Bowers and Mrs. Imbriano also attended the public hearing on Chapter 70 funding.

**II. C.1. Policy FDCA: Naming of Fields and Special Facilities:**

The Policy Subcommittee is continuing to modify policy *FDCA: Naming of Fields and Special Facilities* with the suggestions of the Committee and will present the policy for a second reading at the December 9, 2014 meeting.

**II. D.3. Staffing:**

Superintendent Bernard announced the hiring of a new Assistant Principal for North Reading High School, Mr. Michael Downs. Mr. Downs' start date is December 1, 2014 with a contract term through June 30, 2016. Mr. Downs' first-year salary will be at \$101,731 (prorated).

**II. D.4. Bids and Donations:**

The North Reading School District requests that the School Committee accept the following donations:

- The Delaney family donation of \$500 in support of the NRHS Golf Team.

The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to accept with gratitude the donation of \$500 from the Delaney family in support of the NRHS Golf Team. Motion passed 4-0.

- The anonymous donation of \$2,000 to support the Masquers program.

The Committee voted on a motion by Mr. Webster and seconded by Mrs. Imbriano to accept with gratitude the donation of \$2,000 from an anonymous donor for the Masquers program. Motion passed 4-0.

- The Kristin M. Callahan Foundation donation of four Automated External Defibrillators (AEDs) for use at North Reading High School. The Defibrillators have a value of \$6,825.

The Committee voted on a motion by Mrs. Imbriano and seconded by Mr. Bowers to accept with gratitude the donation of four Automated External Defibrillators with a value of \$6,825 to the North Reading High School from the Kristin M. Callahan Foundation. Motion passed 4-0.

**II. E.1. Subcommittee Reports:**

Mr. Webster gave a brief update of the NORCAM meeting that was held on November 17, 2014.

Mr. Venezia gave a brief update of the last Financial Planning Team meeting.

**Subcommittee Schedule:**

a) Athletic Subcommittee	November 25, 2014	12:30 pm
b) SSBC	December 2, 2014	5:30 pm
c) Finance Planning Team	December 12, 2014	8:15 am
d) NORCAM BOD	December 16, 2014	7:00 pm
e) Policy Subcommittee	TBD	1:00 pm
f) Evaluation Subcommittee	TBD	10:45 am

**II. E.2. Administrative Report:**

- **Visit from Dr. Matthew Malone (Secretary of Education, MA):** Dr. Malone visited NRPS District on November 13, 2014.
- **Alumni Tours of the New High School:** Tours will be available for Alumni and others in the community to tour the new High School on Thanksgiving morning. Thank you to Geof Simmons for coordinating the tours.
- **Meeting with public on the new policy between Boosters and the School District:** A public information meeting was held on November 11, 2014 to review the new Booster policy.
- **PATCH Article:** North Reading and Reading PATCH had an article regarding NRHS World of Science Club.

**II. E.3. Correspondence:**

- Spreadsheet regarding the special project stipends awarded to administrators in the school district.
- Letter from the New England Association of Schools and Colleges (November 17, 2014) regarding the accreditation status of NRHS.
- Letter from The CollegeBoard noting North Reading High School’s placement as one of 547 high schools across the nation on the 5<sup>th</sup> Annual AP District Honor Roll.

**III. Future Business:**

Monday, December 8, 2014	6:30 PM	NRHS Distance Learning Lab
Monday, December 22, 2014	7:00 PM	NRHS Distance Learning Lab
Monday, January 12, 2015	7:00 PM	Batchelder School Cafeteria

**IV. Adjournment:**

The Committee voted on a motion made by Mr. Bowers and seconded by Mrs. Imbriano to adjourn at 8:37 pm. Motion passed 4-0.

**Documents and Exhibits:**

1. November 20, 2014 request for the Adventure Club Ski Trip
2. Northshore Education Consortium Articles of Agreement
3. Minutes: Executive Session – October 14, 2014
4. Minutes: Open Session – October 14, 2014
5. November 21, 2014 FY15 Budget Report
6. Mr. Bowers' comments regarding the Public Hearing he attended on Chapter 70 funding
7. Policy: FDCA – Naming of Fields and Special Facilities
8. Gift Acceptance Memo: NRHS Golf Team
9. Gift Acceptance Memo: Masquers program
10. Gift Acceptance Memo: NRHS – AEDs
11. EXCEL Spreadsheet: Administrator's Special Projects 2014-15
12. Letter dated November 17, 2014 from NEAS&C regarding NRHS accreditation
13. Letter dated November 18, 2014 from CollegeBoard regarding NRPS spot on the 5<sup>th</sup> Annual AP District Honor Roll