

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: December 8, 2014

Time: 6:30 PM

Place: North Reading High School Distance Learning Lab

School Committee Members Present

Clifford Bowers

Karen Errichetti

Janene Imbriano

Gerald Venezia

Mel Webster

Staff Members Present

Jon Bernard – Superintendent of Schools

Michael Connelly – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Ms. Emma Hoey (Student Representative), Ms. Carla Lister (Music Teacher, Middle School), Students Performers of the “Wizard of Oz”, Mr. AJ Loprete (Principal, NRHS), Mr. Michael Downs (Assistant Principal, NRHS), Teachers and Students from NRHS, Mr. Dan Tomasello (of the North Reading Transcript)

I. Executive Session

At 6:30 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session for the purpose of ongoing litigation and contract negotiations and to reconvene in Open Session. Motion passed 4-0 on a roll call vote.

At 7:00 p.m. the Committee voted on a motion by Mr. Webster and seconded by Mr. Venezia to return to Open Session. Motion passed 4-0 on a roll call vote.

II. Call to Order Open Session:

Chairman Venezia called the meeting to order at 7:09 PM.

III. A. Public Input:

No public input at this time.

III. B. Student Report:

Ms. Emma Hoey gave the student report and presented as her class work.

III. D.1. North Reading Middle School Drama Club Presentation:

Ms. Carla Lister (Music Teacher NRMS), and students of the North Reading Middle School Drama Club, now being called North Reading Middle School Hornet Productions, presented a sneak peak of a performance by the lead actors in the NRMS Production of “Wizard of Oz.”

III. D.2. North Reading High School Presentation:

Mr. Loprete, High School Principal and members of the High School faculty started this year’s school presentations to be made to the School Committee. Mr. Loprete also introduced Mr. Michael Downs, the new High School Assistant Principal.

III. C.1. MSBA/SSBC Update:

- a) The SSBC met on December 2, 2014.
- b) Progress continues on the steel work at the Middle School. The steel in the area of the new science classrooms is complete and steel work continues to progress toward the Central Office area.
- c) The new brick façade is progressing.
- d) Mechanical, electrical, and plumbing work continues in Building E with duct work and variable air volume supports being installed.
- e) Underground utilities are reaching substantial completion. These include laboratory waste piping, drainage piping, general waste piping and electrical duct banks.
- f) The binder coat of asphalt for the complete loop/access road around the back of the middle school and into the front of the campus was completed on December 1, 2014.
- g) Installation of the guard rail on the main access road is anticipated to begin in late December or early January.
- h) The next regular meeting of the SSBC is scheduled for December 16, 2014.

III. C.2. Policy FDCA: “Naming of Fields and Special Facilities”:

The Policy Subcommittee met on December 3, 2014 and reviewed further changes to policy FDCA – “Naming of Fields and Special Facilities”. The first reading of the policy was approved by the Committee with a change in FDCA-R section 1: adding “..., or the School Committee of its own initiative....”

The Committee voted on a motion by Mr. Bowers and seconded by Mr. Webster to approve the first reading of Policy FDCA- “Naming of Fields and Special Facilities” as amended. Motion passed 5-0.

III. E.1. Minutes:

No minutes at this time.

III. E.2. Budget Update:

Superintendent Bernard and Director of Finance and Operations, Mr. Connelly reviewed the status of financial obligations that will not be resolved by lack of funding from the North Reading Athletic Boosters. The School Department will fulfill the financial obligation of \$14,030.04 for various items, including scholarships, uniforms, etc., that had been purchased and were to be funded by the North Reading Athletic Boosters. This amount will be charged to the Athletic Revolving account and will not have an impact on the FY15 budget.

The Committee voted on a motion by Dr. Errichetti and seconded by Mr. Bowers to approve the amount of \$14,030.04 out of the Athletic Revolving Account. Motion passed 5-0.

III. E.3. Staffing:

Superintendent Bernard reviewed the timeline and process for the hiring of a permanent Director of Pupil Personnel Services. Dr. Daly will lead the search and Cliff Bowers will be the School Committee's representative on the search committee.

II. D.4. Bids and Donations:

Superintendent Bernard requested the acceptance of the following donations:

- “North Reading High School Hall of Fame Association” donation of \$800.00 to purchase new fitness equipment. The Little School and Middle School will receive \$300 each to be used by the Physical Education department to purchase fitness equipment. This money is an award by the North Reading High School Hall of Fame Association to the Little School and Middle School for having the highest participation in this year's annual Thanksgiving Day Turkey Trot. In addition, the Batchelder and Hood Elementary Schools will each be awarded \$100 to be used to purchase new fitness equipment for their participation in this year's race.

The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to accept with gratitude the donation from the Friends of North Reading High School Hall of Fame Association to be used by each Elementary School and Middle School to purchase new fitness equipment. Motion passed 5-0.

- “North Reading High School Hall of Fame Association” donation of \$5,000 to support the cost of new championship banners for the gymnasium in the new High School.

The Committee voted on a motion by Mrs. Imbriano and seconded by Dr. Errichetti to accept with gratitude the donation of \$5,000.00 from the North Reading High School Hall of Fame Association to support the cost of new championship banners for the gymnasium in the new High School. Motion passed 5-0.

- Funds from Ms. Kathleen Willis’s retirement party of \$435.01 to benefit the Visual Arts and Performing Arts Departments..

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to accept with gratitude the donation from funds that remain from Ms. Kathleen Willis’s retirement party to benefit the Visual Arts and Performing Arts Departments. Motion passed 5-0.

III. F.1. Subcommittee Reports:

Mr. Webster gave a brief update of the November 24, 2014 Athletic Subcommittee meeting.

Subcommittee Schedule:

a) Finance Planning Team	December 12, 2014	8:15 am
b) Athletic Subcommittee	December 16, 2014	7:00 pm
c) SSBC	December 16, 2014	5:30 pm
d) NORCAM BOD	December 18, 2014	7:00 pm
e) Policy Subcommittee	TBD	1:00 pm

III. F.2. Administrative Report:

- **Superintendent Entry Plan Timeline:** Superintendent Bernard presented his “Superintendent Entry Plan Timeline.”
- **Meeting with public on the new policy between Boosters and the School District:** Superintendent Jon Bernard and Director of Finance and Operations, Michael Connelly will hold a public information meeting on December 11, 2014 to review the new Booster policy.
- **NREA Negotiations:** The NREA and NRSD will begin their negotiations on December 22, 2014.

III. F.3. Correspondence:

None at this time.

IV. Future Business:

January 12, 2015	7:00 PM	Batchelder School Cafeteria
January 26, 2015	7:00 PM	NRHS Distance Learning Lab

V. Adjournment:

The Committee voted on a motion made by Mrs. Imbriano and seconded by Mr. Bowers to adjourn at 8:41 pm. Motion passed 5-0.

Documents and Exhibits:

1. NRHS Presentation Agenda
2. Policy: FDCA – Naming of Fields and Special Facilities and FDCA-R (Regulations)
3. NRPS – PPS Director Search Timeline
4. Gift Acceptance Memo from “North Reading High School Hall of Fame Association”
5. Gift Acceptance Memo from “North Reading High School Hall of Fame Association” (for championship banners)
6. Gift Acceptance Memo from Ms. Kathleen Willis’ Retirement Party Funds
7. Superintendent’s Entry Plan Timeline