

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: February 10, 2014
Time: 6:30 PM
Place: Town Hall – Room 14

School Committee Members Present

Clifford Bowers
Karen Errichetti (arrived at 6:37)
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Kathleen Willis – Superintendent of Schools
Michael Connelly – Director Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Ms. Emma Hoey (Student Representative), Dr. Patrick Daly (Director of Academic Services), Mr. Dan Tomasello (North Reading Transcript)

I. Call to Order Open Session:

Chairman Webster called the meeting to order at 6:30 PM.

II. Executive Session:

At 6:31 p.m. the Committee voted on a motion by Mr. Venezia and seconded by Mrs. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to discuss the deployment of security devices and strategies with respect thereto and to reconvene in Open Session. Motion passed 4-0 on a roll call vote.

At 7:02 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mrs. Errichetti to return to Open Session. Motion passed 5-0 on a roll call vote.

III. A. Public Input:

None at this time

II. B. Student Report:

Emma Hoey provided the student report and presented her class work.

III. C.1. MSBA/SSBC Update:

- a) The last SSBC meeting was held on January 28, 2014.
- b) Construction Update: Mr. Bowers and Mr. Venezia provided a brief update on the construction of the new High School/Middle School. A lot of progress has taken place and the project is very close to schedule.
- c) The next SSBC meeting is scheduled for February 11, 2014.

III. D.1. Educator Evaluation Year 1 Implementation Update: Director of Academic Services, Dr. Patrick Daly has led the implementation of the new Educator Evaluation process for the North Reading School District. He provided the Committee with an overview of the implementation during this first year of a two year phase-in process and highlighted the progress on associated requirements and resulting initiatives that accompany this mandated initiative.

III. C.3. Policy Manual Review/Revision-First Reading:

The Policy Subcommittee reviewed the MASC Policy on Facebook and Social Networking Websites and presented it to the Committee. After reviewing the initial draft it was determined that Mrs. Errichetti would work with Dr. Daly and present a revised draft to the committee before having a “first reading.”

III. E.1. Minutes:

The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to approve the January 13, 2014 Open Session minutes as amended. Motion passed 4-0-1, Mrs. Errichetti abstained.

Amendment: Add to Visitors on first page: Ms. Madison Capezzuto (Student Representative).

The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to approve the January 13, 2014 Executive Session minutes as written. Motion passed 4-0-1, Mrs. Errichetti abstained.

III. E.2. Budget Update:

Mr. Connelly provided an update of the FY14 budget. A preliminary FY15 Budget will be presented at the March 10, 2014 School Committee meeting.

III. E.3. Staffing:

None at this time.

III. E.4. Bids and Donations:

None at this time.

III. F.1. Subcommittee Reports:

Mr. Venezia provided a brief update from the Athletic Subcommittee.

Subcommittee Schedule:

a) Policy Subcommittee	February 26, 2014	9:00 AM
b) Athletic Subcommittee	March 11, 2014	12:30 PM
c) Finance Planning Team	March 14, 2014	8:15 AM
d) Evaluation Subcommittee	TBD	

III. F.2. Administrative Report:

- **Financial Assistance Program Letter to Parents/Guardians:** A letter from Michael Connelly, Director of Finance and Operations, being sent home to parents/guardians outlining the revised process for providing financial assistance to families seeking relief from paying user fees.
- **RMLD Rate Increase Letter:** A letter from the Superintendent and Mr. Connelly to Ms. Coleen O’Brien, General Manager RMLD expressing their concerns about a mid-budget year rate hike.
- **2014-2015 Coordinated Program Review (CPR):** The North Reading School District was notified that it was identified for a CPR in the next school year. Superintendent sent a request on October 17, 2013 to postpone the visit until the following school year due to mitigating factors, but the request was denied.

III. F.3. Correspondence: No correspondence at this time

III. Future Business:

Monday, February 24, 2014	7:00 PM	Regular Meeting, Town Hall
Monday, March 10, 2014	7:00 PM	Regular Meeting, Town Hall
Monday, March 24, 2014	7:200 PM	Regular Meeting, Town Hall

Chairman Webster wanted to publicly acknowledge and congratulate Mrs. Errichetti for completing her dissertation today; she will be receiving her Ph.D. in Public Health.

V. Adjournment:

At 8:50 p.m., the Committee voted on a motion by Mrs. Errichetti and seconded by Mr. Bowers to adjourn. Motion passed 5-0.

Documents and Exhibits:

1. Student Work
2. North Reading Public Schools Educator Evaluation – PowerPoint
3. Policy: IJNDD – Policy on Facebook and Social Networking Web Sites – Draft
4. Minutes: Open Session – January 13, 2014
5. Minutes: Executive Session – January 13, 2014
6. FY14 Budget Report
7. Financial Assistance Program Letter to Parents/Guardians
8. RMLD Rate Increase Letter
9. 2014-2015 Coordinated Program Review (CPR) notification