

NORTH READING PUBLIC SCHOOLS  
North Reading, Massachusetts

**Regular Meeting of the School Committee**  
*Open Session*

Date: March 10, 2014

Time: 6:38 PM

Place: Town Hall – Room 14

***School Committee Members Present***

Clifford Bowers

Karen Errichetti (not present)

Janene Imbriano (arrived at 6:42 p.m.)

Gerald Venezia

Mel Webster

***Staff Members Present***

Kathleen Willis – Superintendent of Schools

Michael Connelly – Director Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Mr. Matthew Leighton (Student Representative), Mr. Donald Kelliher (FINCOM), Mrs. Marcia Bailey, Mr. Geoff Simons, Mr. Dan Tomasello (North Reading Transcript)

**I. Call to Order Open Session:**

Chairman Webster called the meeting to order at 6:38 PM.

**II. Executive Session:**

At 6:39 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mr. Venezia pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to discuss strategy with respect to collective bargaining and to reconvene in Open Session. Motion passed 3-0 on a roll call vote.

At 7:10 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to return to Open Session. Motion passed 4-0 on a roll call vote.

**III. A. Public Input:**

None at this time

**III. B. Student Report:**

Matthew Leighton provided the student report and presented his class work.

**III. C.1. MSBA/SSBC Update:**

- a) The last SSBC meeting was held on February 25, 2014.
- b) Construction Update: Installation of light fixtures in classrooms has begun; installation of ceiling tiles is to follow; WWTP clean water testing is on target; kitchen freezers have been delivered; above ceiling inspections in Building B and C are underway; the auditorium ceiling and trusses are getting painted black and the sound structures are installed; gymnasium dry wall is finishing followed by the painting of the ceiling and equipment installation; the locker rooms are taking shape with tile and other finishes starting; floor tile will begin in the next 4 weeks with casework beginning in mid-April. The auditorium, gymnasium, and kitchen work is on schedule and will be turned over at the same time in early September.
- c) Design Update: Finishes are being applied along Main Street and the designer is monitoring progress and answering questions.
- d) Change order #13 was approved. The OPM described the process to be followed to determine the order of magnitude when the owner requests a change to the design of the project. A report on expenditures to date as well as the reimbursement from MSBA through December 2013 was made by Phil Dardeno.
- e) The SSBC discussed the CPC requirement for an ornamental traffic light fixture that included the expenditure of an additional \$37,000 over the budgeted amount for a plain light fixture. A second vote was taken to move the additional cost of \$37,000 if the CPC denied the recommendation of the SSBC to install the plain light fixture so as to keep the construction schedule on track.
- f) The next SSBC meeting is scheduled for March 11, 2014.

**III. D.1. Suburban Coalition Update:**

Mr. Bowers presented a brief update of the last meeting held by the Suburban Coalition.

**III. D.2. Policy Manual Review/Revision-First Reading:**

The Policy Subcommittee presented a new policy, JQE – Pregnant Students to the School Committee for a first reading.

*The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to approve the first reading of the new policy, JQE – Pregnant Students as written. Motion passed 4-0.*

**III. D.3. FY15 Preliminary Budget Presentation:**

Mr. Connelly presented the FY15 modified level services budget. It was explained that a level services budget that provides the same services in FY15 as it did in FY14 and implements some positions included in Year 3 of NRPS 2016 would require a 6.5% increase. The preliminary FY15 budget includes a 4.9% increase. A revised budget calendar was also reviewed.

In addition, Mr. Connelly reviewed a report he had prepared on the Impact of Unfunded Mandates by the State.

A Budget Workshop has been scheduled for March 20, 2014 at 6:00 pm.

**III. E.1. Minutes:**

The Committee approved Executive Session Minutes (May 27, 2003 through August 29, 2005) which were proposed to be released “to the public domain.” These minutes have been redacted.

*The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to approve the release of Executive Session Minutes from May 27, 2003 through August 29, 2005 to the public domain. Motion passed 4-0.*

**III. E.2. Budget Update:**

Mr. Connelly provided an update of the FY14 budget.

**III. E.3. Staffing:**

None at this time.

**III. E.4. Bids and Donations:**

Little School Principal Christine Molle requests that the School Committee accept the following donation: Little School PTO donation of \$420 to fund the cost for the grade 2 field trip to the Museum of Science.

*The Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to accept with gratitude the \$420 donation from the Little School PTO to support the grade 2 field trip to the Museum of Science. Motion passed 4-0.*

**III. F.1. Subcommittee Reports:**

Mr. Venezia provided a brief update from the Athletic Subcommittee.  
Mr. Webster provided a brief update from the Evaluation Subcommittee.  
Mr. Bowers provided a brief update from the Policy Subcommittee.

**Subcommittee Schedule:**

a) Athletic Subcommittee	March 11, 2014	12:30 PM
b) Finance Planning Team	March 14, 2014	8:15 AM
c) Policy Subcommittee	March 26, 2014	11:00 AM
d) Evaluation Subcommittee	May 16, 2014	10:00 AM

**III. F.2. Administrative Report:**

- **Achieving Healthy Relationships: How to Recognize and Respond to Teen Dating Abuse:** The K-12 Programs and Services Action Team of the Community Impact Team are offering a free event presented by the Middlesex Partnerships for Youth, Inc. and Middlesex County District Attorney Marian T. Ryan on March 31, 2014. All community members are invited to attend.
- **Annual Parks and Recreation Social:** The 13<sup>th</sup> Annual Parks and Recreation Wine and Food Social will be held on March 21, 2014 at the Hillview Country Club.

**III. F.3. Correspondence:** No correspondence at this time

**IV. Future Business:**

Thursday, March 20, 2014	6:00 PM	Budget Workshop – MS Conference Room
Monday, March 24, 2014	7:00 PM	Regular Meeting, Town Hall
Monday, April 7, 2014	7:00 PM	Regular Meeting, FY15 Budget Hearing
Tuesday, April 15, 2014	7:00 PM	Regular Meeting, Little School

**V. Adjournment:**

At 9:00 p.m., the Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to adjourn. Motion passed 4-0.

**Documents and Exhibits:**

1. Student Work
2. Policy JQE – Pregnant Students
3. NRPS PowerPoint FY15 Preliminary Budget
4. FY15 Budget Timeline
5. Memo from Mr. Connelly dated March 10, 2014 regarding of Impact of Unfunded State Mandate Projects
6. Executive Session Minutes (redacted) , May 27, 2003 to August 29, 2005
7. FY14 Budget Report
8. Request for acceptance of donation
9. Legislative Update dated February 20, 2014
10. Flyer advertising the March 31, 2014 Community Impact Team presentation “Achieving Healthy Relationships”
11. Flyer advertising the 13<sup>th</sup> Annual Parks and Recreation Spring Wine and Food Social