

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: March 24, 2014
Time: 6:30 PM
Place: Town Hall – Room 14

School Committee Members Present

Clifford Bowers
Karen Errichetti (arrived 7:28 pm)
Janene Imbriano
Gerald Venezia
Mel Webster

Staff Members Present

Kathleen Willis – Superintendent of Schools
Michael Connelly – Director Finance and Operations
Cindy Elmore – Recording Secretary

Visitors: Ms. Madison Capezzuto (Student Representative), Dr. Patrick Daly (Director of Academic Services), Food Services employees, Mr. Dan Tomasello (North Reading Transcript)

I. Call to Order Open Session:

Chairman Webster called the meeting to order at 6:30 PM.

II. Executive Session:

At 6:31 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to discuss strategy with respect to collective bargaining and to reconvene in Open Session. Motion passed 4-0 on a roll call vote.

At 7:00 p.m. the Committee voted on a motion by Mr. Bowers and seconded by Mrs. Imbriano to return to Open Session. Motion passed 4-0 on a roll call vote.

A moment of silence was observed for Arthur J. Kenney, 97, who died on March 12, 2014. Mr. Kenney served as the principal of North Reading High School from 1964-1981 and the school's athletic field was named in his honor.

III. A. Public Input:

None at this time

III. B. Student Report:

Madison Capezzuto provided the student report and presented her class work.

III. D.1. Food Service Program Evaluation Presentation:

Mr. Connelly, Director of Finance and Operations was charged to evaluate the existing Food Services Program. In doing so, an RFP was developed to explore three program models. Mr. Connelly presented the results of that evaluation to the School Committee for discussion and vote. Food Services associates attended the meeting and made their recommendations on keeping the program as it is with Chartwell's, with the Food Services associates being employees of North Reading Public Schools.

The Committee voted on a motion by Mr. Venezia and seconded by Mrs. Errichetti to award the Food Service Contract to Chartwell's Management with the understanding that to be renewed, Chartwell's will need to meet the Benchmark set in year one. Motion passed 5-0.

III. D.3. & D.4 Bullying Prevention and Intervention Plan Presentation and Curriculum/Instruction/Assessment Presentation:

Dr. Patrick Daly, Director of Academic Services presented a combined presentation on the implementation of the Bullying Prevention and Intervention Plan as well as a status update on the various curriculum, instruction, and assessment initiatives that took place across the District this year. This presentation coincides with the School Committee Goals Action Plan for 2013-2014 as follows: Leadership and Governance Goal-Policy Strategy and the Educational Program Goal-Curriculum, Instruction, Assessment Strategy, Professional Development Strategy.

III. C.1. MSBA/SSBC Update:

- a) The last SSBC meeting was held on March 11, 2014.
- b) Administrative Tour: On March 18, 2014 OPM Jeff Wetton conducted a tour for elementary and middle school administrators, Geoff Simmons, Carl Nelson, Dr. David Troughton, Maureen Vacca, Mr. Bowers, Mr. Venezia and Mr. Webster. It was awesome!
- c) Construction Update: Tile in the toilet rooms and locker rooms as well as ceiling tiles in the classrooms, halls, and the administration offices is under installation, the auditorium ceiling is painted, rooftop units are set, the mechanical is roughed in, and the potholes on Sherman Road are filled in. The road will be repaved in the summer.
- d) Design Update: The focus is on finishes and FF&E
- e) Invoices were approved. At the next meeting there will be a full budget update presentation.
- f) Mr. Ed McGrath request to be included in the decisions regarding recycling when the first moving phase takes place this spring. The Superintendent will schedule a meeting with the OPM, The Principals, the Supervisor of Buildings and Grounds, and Mr. McGrath to address the topic.
- g) The next SSBC meeting is scheduled for March 25, 2014.

III. C.2. Policy Manual Review/Revision-Second Reading:

Mrs. Errichetti proposed changes to the policy JQE - Pregnant Students. The Policy Subcommittee will make the changes and the second reading will be at the April 7, 2014 meeting.

III. C.3. 2014-2015 Kindergarten Program Update:

At the February 24, 2014 School Committee meeting the Superintendent presented an option to move the half-day kindergarten session from the Hood School to the Batchelder School for discussion purposes only. Since the meeting the Superintendent and Hood Principal Glen McKay met and toured the building to review existing space utilization. Based on those actions, a space has been identified to keep the half-day kindergarten program at the Hood School next year.

III. D.4. Policy Manual Review/Revision-Policy KGA-R: Use of Buildings and Grounds-Fees and Regulations

This policy review has been tabled to a future meeting.

III. E.1. Minutes:

The Committee voted on a motion by Mrs. Errichetti and seconded by Mr. Bowers to approve the Open Session minutes of February 10, 2014 as written. Motion passed 5-0.

The Committee voted on a motion by Mrs. Errichetti and seconded by Mr. Bowers to approve the Open Session minutes of February 24, 2014 as written. Motion passed 5-0.

III. E.2. Budget Update:

None at this time.

III. E.3. Staffing:

None at this time.

III. E.4. Bids and Donations:

None at this time.

III. F.1. Subcommittee Reports:

Mr. Venezia provided a brief update from the Athletic Subcommittee.
Mr. Webster provided a brief update from the Finance Planning Team.

Subcommittee Schedule:

a) Policy Subcommittee	March 26, 2014	11:00 AM
b) Finance Planning Team	March 28, 2014	8:15 AM
c) Athletic Subcommittee	April 10, 2014	12:30 PM
d) Evaluation Subcommittee	May 16, 2014	10:00 AM

III. F.2. Administrative Report:

- **School Council Minutes:** Each School Council’s minutes for the first half of this school year
- **Day on this Hill:** The MASC sponsored Day on the Hill is April 29, 2014.
- **MASC PARCC Workshop:** Agenda of a workshop to discuss the implementation of the new PARCC assessments is April 17, 2014.
- **Naming School Facilities:** Superintendent Willis has received a request to have a room in the high school named after a person. Superintendent Willis requested the Committee to share how this process was facilitated in the past.

III. F.3. Correspondence: No correspondence at this time

IV. Future Business:

Monday, April 7, 2014	7:00 PM	Regular Meeting, FY15 Budget Hearing
Tuesday, April 15, 2014	7:00 PM	Regular Meeting, Little School
Monday, April 28, 2014	7:00 PM	Regular Meeting, Budget Vote Town Hall

V. Adjournment:

At 8:57 p.m., the Committee voted on a motion by Mr. Bowers and seconded by Mrs. Errichetti to adjourn. Motion passed 5-0.

Documents and Exhibits:

1. Student Work
2. PowerPoint – Food Services Program Evaluation
3. PowerPoint – NRPS Academic Services Update
4. Policy JQE - Pregnant Students
5. Minutes – Open Session February 10, 2014
6. Minutes – Open Session February 24, 2014
7. Minutes – School Councils for school year 2013-2014
8. Registration Form for the Day on the Hill – April 29, 2014
9. Agenda for MASCC PARCC Workshop on April 17, 2014