

NORTH READING PUBLIC SCHOOLS
North Reading, Massachusetts

Regular Meeting of the School Committee
Open Session

Date: June 9, 2014

Time: 6:35 PM

Place: Town Hall, Room 14

School Committee Members Present

Clifford Bowers

Karen Errichetti

Janene Imbriano

Gerald Venezia

Mel Webster

Staff Members Present

Kathleen Willis – Superintendent of Schools

Carl Nelson – Director of Finance and Operations

Cindy Elmore – Recording Secretary

Visitors: Ms. Jackie Lanzaro (Student Representative), Ms. Carla Lister (Teacher, NRMS), Ms. Susan Fisher (Teacher, NRMS), Ms. Christine Molle (Principal, Little School), Mr. Sean Killeen (Principal, Batchelder School), Mr. Glen McKay (Principal, Hood School), Dr. Patrick Daly (Director of Academic Services), Dan Tomasello (of the North Reading Transcript)

I. Call to Order Open Session:

Chairman Webster called the meeting to order at 6:35 p.m..

II. Executive Session:

At 6:36 p.m. the Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano pursuant to Massachusetts General Laws, Chapter 30A, Section 21, to go into Executive Session to discuss strategy with respect to collective bargaining and to reconvene in Open Session. Motion passed 5-0 on a roll call vote.

At 7:02 p.m. the Committee voted on a motion by Mr. Webster and seconded by Ms. Imbriano to return to Open Session. Motion passed 5-0 on a roll call vote.

III. A. Public Input: There was no public input.

III. B. Student Report:

Jackie Lanzaro provided the student report and presented her class work.

III. D.1. Performing Arts Overnight Trip Request:

Ms. Carla Lister and Ms. Susan Fisher requested approval for 12 North Reading Middle School students to attend the Boston Symphony Orchestra residential arts immersion program, Days in the Arts at Tanglewood (DARTS). The program begins June 23, 2014 and continues through the week so students will miss the last two days of this school year.

The Committee voted on a motion by Ms. Imbriano and seconded by Dr. Errichetti to approve the June 23, 2014 trip for 12 students to attend the Boston Symphony Orchestra residential arts immersion program. Motion passed 5-0.

III. D.2. School Improvement Plan Presentation-Elementary Schools:

The three Elementary Principals reviewed the progress made to achieve their 2012-2013 School Improvement Plan goals and presented their 2013-2014 School Improvement Plans.

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to approve the Batchelder School 2013-2014 School Improvement Plan. Motion passed 5-0.

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to approve the Hood School 2013-2014 School Improvement Plan. Motion passed 5-0.

The Committee voted on a motion by Mr. Bowers and seconded by Dr. Errichetti to approve the Little School 2013-2014 School Improvement Plan. Motion passed 5-0.

III. D.3. DESE Sheltered English Immersion (SEI) Program Update:

Dr. Patrick Daly presented the background information regarding compliance with the RETELL initiative and the expectations for Cohort 3 School Districts regarding training and classroom support.

III. D.4. PARCC vs. MCAS Presentation:

Dr. Patrick Daly presented information regarding the District decision to either administer MCAS or PARCC during the 2014-2015 school year. All Districts need to make a decision and submit that decision to DESE by June 30, 2014. Based on legal opinion from MASC and MASS, the decision is a matter of policy so the School Committee will need to take a vote on the recommendation of the Superintendent. Based on the public input this vote will be tabled until the June 23, 2014 meeting.

III. C.1. MSBA/SSBC Update:

- a) The last SSBC meeting was May 27, 2014 prior to the last School Committee meeting so there are no meeting minutes to report.
- b) Mr. Venezia, Mr. Bowers and Ms. Imbriano gave a brief update on the construction and design progress.
- c) The next regular meeting of the SSBC is scheduled for June 10, 2014.

III. C.2. Policy Manual Review/Revision-Second Reading:

The School Committee conducted the second reading of revised policy KGA and KGA-R on the Use of School Buildings and Grounds.

The Committee voted on a motion by Dr. Errichetti and seconded by Mr. Bowers to approve the second reading of policy, KGA – Use of School Buildings and Grounds, and policy KGR-R – NRPS Facility Use Fees and Regulations as amended. Motion passed 5-0.

III. D.5. Policy Manual Review/Revision-First Reading:

The Policy Subcommittee revised the existing GAM Policy on C.O.R.I Requirements to reflect the new legislation requiring expanded background checks on all school employees. The Policy Subcommittee decided to adopt the recently released MASC policy on Background Checks that combines the new legislation requirements with the existing C.O.R.I. Requirements Policy.

The Committee voted on a motion by Dr. Errichetti and seconded by Mr. Webster to approve the first reading of policy GAM –Background Checks and C.O.R.I. Requirements. Motion passed 5-0.

III. D.6. Appointment to Board of Directors:

Legislation regarding Education Collaboratives in the State of Massachusetts mandates the following:

- One voting member is appointed annually by the school committee.
- Each board member must participate in training by ESE within 60 days of appointment
- The appointment must be made by July 1.

The North Reading School District is a member of two Education Collaboratives; the SEEM Collaborative and the North Shore Education Consortium.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to appoint the Superintendent of North Reading Public Schools to serve as the NRPS representative on the SEEM Board of Directors. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to appoint the Superintendent of North Reading Public Schools to serve as the NRPS representative to the North Shore Education Consortium. Motion passed 5-0.

III. D.7. Summer Meeting Schedule:

The School Committee meets once during July and once during August as well as participates in a goal setting workshop. Discussion on setting summer dates will be tabled until the June 23, 2014 meeting.

III. F.1. Minutes:

A motion was made by Mr. Webster and seconded by Dr. Errichetti to approve the April 15, 2014 Open Session minutes as amended. The Committee voted 4-0-1 to approve the minutes as amended. Dr. Errichetti abstained.

Amendment: Page 3, Section III. C.3. 2nd paragraph – change “eh” to “the”.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the April 15, 2014 6:35 PM Executive Session minutes as written. Motion passed 4-0-1, Dr. Errichetti abstained.

The Committee voted on a motion by Mr. Webster and seconded by Mr. Bowers to approve the April 15, 2014 8:37 PM Executive Session minutes as amended. Motion passed 4-0-1. Dr. Errichetti abstained.

The Committee voted on a motion by Mr. Webster and seconded by Dr. Errichetti to approve the April 28, 2014 Open Session minutes as amended. Motion passed 5-0.

Amendment: Page 3, Section III. C.4. 1st paragraph, change year from February 6, 2014 to February 6, 2015.

The Committee voted on a motion by Mr. Webster and seconded by Dr. Errichetti to approve the April 28, 2014 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Mr. Webster and seconded by Dr. Errichetti to approve the May 12, 2014 Open Session minutes as amended. Motion passed 5-0.

Amendment: Page 1, Visitors: Add Dr. Valerie Ardi Flynn (Interim Director, Pupil Personnel Services).

The Committee voted on a motion by Dr. Errichetti and seconded by Mr. Webster to approve the May 12, 2014 Executive Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Dr. Errichetti and seconded by Mr. Webster to approve the May 19, 2014 Open Session minutes as written. Motion passed 5-0.

The Committee voted on a motion by Dr. Errichetti and seconded by Mr. Webster to approve the May 19, 2014 Executive Session minutes as written. Motion passed 5-0.

III. F.2. Budget Update:

Director of Finance and Operations provided a status report on the FY14 Budget. Mr. Connelly also provided an update on the status of the Capital Improvement projects approved at the June 3, 2014 Town Meeting.

The FY15 Budget Books were distributed to the Committee members. This information will also be posted on the School Department website.

III. F.3. Staffing:

None at this time.

III. F.4. Bids and Donations:

The Committee accepted the \$1,128 donation by the Athletic Boosters Association to support costs associated with the Boys and Girls Track Teams.

The Committee voted on a motion by Dr. Errichetti and seconded by Mr. Bowers to accept with gratitude the donation of \$1,128 by the Athletic Boosters Association to support costs associated with the Boys and Girls Track Teams. Motion passed 5-0.

III. G.1. Subcommittee Reports:

Mr. Bowers gave a brief update on the Policy Subcommittee that met on May 30, 2014.

Evaluation Subcommittee: Superintendent Willis has completed her portion of the Superintendents evaluation. The School Committee members will be getting their completed evaluations to Ms. Imbriano by June 16, 2014 then Ms. Imbriano will compile the information to present to the Committee.

Subcommittee Schedule:

| | | |
|----------------------------|---------------|----------|
| a) Finance Planning Team | June 12, 2014 | 8:15 am |
| b) Athletic Subcommittee | June 17, 2014 | 12:30 pm |
| c) Evaluation Subcommittee | TBD | |
| d) Policy Subcommittee | TBD | |

III. G.2. Administrative Report:

Superintendent Search: Dr. Errichetti and Mr. Webster gave a brief update on the search process for a new Superintendent.

III. E.4. Correspondence: No correspondence at this time**IV. Future Business:**

| | | |
|---------------------------|---------|--|
| Monday, June 23, 2014 | 7:00 PM | Regular Meeting, Town Hall (NRMS & NRHS SIP Presentation) |
| Wednesday, August 6, 2014 | 6:00 PM | Goal Setting Workshop |

V. Adjournment:

At 10:10 p.m. the Committee voted on a motion by Mr. Webster and seconded by Dr. Errichetti to adjourn. Motion passed 5-0.

Documents and Exhibits:

1. Student Work
2. Request for Days in the Arts at Tanglewood (DARTS) class trip
3. PowerPoint Presentation – PARCC or MCAS Decision 2014-2015
4. RETELL and SEI Endorsement PowerPoint Presentation
5. Policy: KGA – Use of School Buildings and Grounds
6. Policy: KGR-R – NRPS Facility Use Fees and Regulations
7. Policy: GAM – Background Checks and C.O.R.I. Requirements
8. Minutes: Open Session – April 15, 2014
9. Minutes: Executive Session, 6:35 pm – April 15, 2014
10. Minutes: Executive Session, 8:37 pm – April 15, 2014
11. Minutes: Open Session – April 28, 2014
12. Minutes: Executive Session – April 28, 2014
13. Minutes: Open Session – May 12, 2014
14. Minutes: Executive Session – May 12, 2014
15. Minutes: Open Session – May 19, 2014
16. Minutes: Executive Session – May 19, 2014
17. June 9, 2014 – FY14 Budget Report
18. Request to accept donation by the Athletic Boosters Association