

December 5, 2022

Dear Parent/Guardian,

This letter outlines a pilot program that will impact students who are transported to and/or from school utilizing the drop off /pick up circle. The students are typically referred to as live morning car drop-off students and/ or are considered live line (after-school) placard pick-up students. In working with the North Reading Police Department, the J. Turner Hood Elementary School will pilot a new traffic pattern for arrival and dismissal effective Monday, December 12, 2022.

#### Morning Arrival

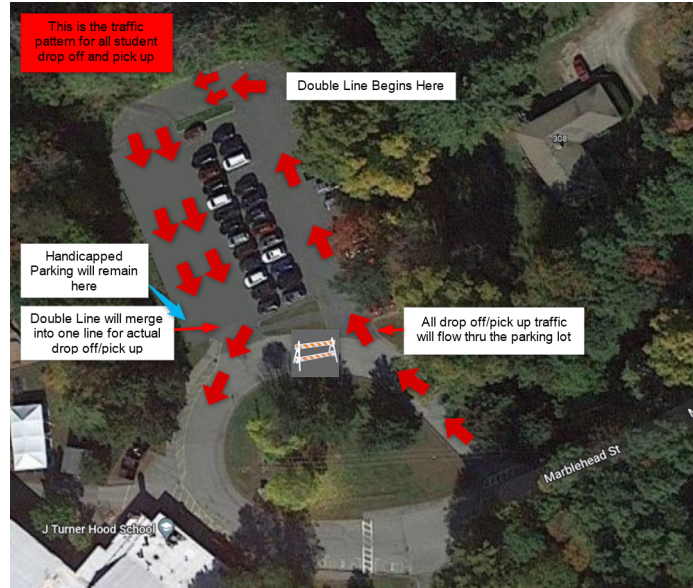
The morning drop off will remain the same with the exception of the addition of the barrier noted below in the picture. Please know that we will be adding the aforementioned barrier as a means to increase the quantity of cars on campus thus decreasing the quantity of cars on Haverhill Street. Cars navigating the Hood School morning drop-off will be filtered through the parking lot.

Vehicle Morning Drop Off Procedures:

1. Drop off children at the side rotary.
2. Pull all the way up to the end of the sidewalk before letting your child out. Please be courteous and safe by paying particular attention to this.
3. Let your child out opposite the driver's side, only.
4. Do not get out of the car yourself.
5. There is **NO PARKING** within the rotary.
6. Please remain in your car and move forward once your child exits the car, in order to keep the line moving.

#### Dismissal

Essentially the dismissal traffic will remain the same with the addition of a queuing system as described in the graphic below.



The goal of this pilot is to eliminate congestion of traffic on the higher volume Haverhill Street while maintaining student safety. All parent traffic will enter the dismissal pattern as they currently do. The major change impacts the “queue up.” Previously we utilized a single-line system. The single-lane system will be maintained while cars are lined up in the circle. However, a double line system will begin at the right-hand turn onto the dismissal circle. During the pilot lanes will be designated with traffic cones. Cars will merge in an alternating pattern as they enter the drop-off circle. The North Reading Police will be onsite to guide us through this merge during the start of this pilot.

Please review the map to help familiarize yourself with the pilot procedure.

As noted, the traffic pattern will be closely monitored by the NRPD and J. Turner Hood School administration during the month of December. Please feel free to share any concerns directly with me at [gmckay@nrpsk12.org](mailto:gmckay@nrpsk12.org).