



# NORTH READING PUBLIC SCHOOLS

North Reading, Massachusetts 01864

Telephone (978) 664-7810

Fax (978) 664-0252

Web north-reading.k12.ma.us

To: All Prospective Bidders

From: Michael Connelly, Assistant Superintendent of Finance & Operations

Re: **ADDENDUM NO. 1- (Operation and Maintenance Services North Reading MS/HS Waste Water Treatment Facility)**

Date: February 10, 2020

Below are answers to questions submitted by a prospective bidder on Friday, February 7, 2020?

1. Please confirm that costs for the off-site analytical will be covered by North Reading?  
**The compliance contract with MEA includes influent/effluent and Monitoring Well testing as required by the permit.**
2. Is there any monitoring and testing instrumentation that belongs to the plant and will remain with the plant during the next contract period?  
**Any equipment required by the operator, must be supplied by the operator for example pH meter, DO meter etc...**
3. What is the current laboratory being used for the off-site analytical?  
**Wastewater Environmental and RI Analytical**
4. In the Price Proposal Form, Alarm Response section, it states that you will only pay for actual time required to address the emergency, not including travel time, but it follows with “...costs include response, telecommunications access, and travel time.” Is travel time to be included in the Alarm Response costs? What is the average on-site response time?  
**Please include an Alarm/Emergency Hourly rate instead of a Fixed Price per Event. The Hourly rate should be inclusive of travel time. The average time per alarm call varies per event, fortunately the District has not experience many alarm calls over the past several months so it is difficult to provide an accurate average response time. Please include an hourly rate in this section inclusive of any travel time costs, please see revised pricing page attached.**

This addendum is being sent to all prospective bidders who attended the pre-bid meeting on Tuesday, February 4, 2020 and who are on record of having picked up the bid documents. Acknowledge receipt of this addendum must be documented in order to be considered a responsible and responsive bidder. Please sign acknowledging receipt and email to my attention Michael Connelly, at [mconnelly@nrpsk12.org](mailto:mconnelly@nrpsk12.org).

If you have any additional questions please contact me at 978-526-5270.

Thank you.

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Signature of Bidder  
Acknowledge of Receipt

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Date

**REVISED PRICE PROPOSAL FORM**  
**(Submit in Separate Envelope - Page 3 of 4)**

The WWTF has been in operation since August 2014 it is anticipated that non-routine maintenance will be minimal for a facility of this age and condition. Additionally the facility is currently serviced by an alarm auto-dialer. The WWTF includes a telecommunications link to allow personnel access to the SCADA system from off-site via web access. The SCADA access is anticipated to eliminate on-site response as a result of nuisance/non-emergency alarms. At this time, firms shall assume 2 emergency calls per month. Firms will only be paid for those alarms it receives **and** provides on-site personnel and support. **Payments for emergency services will only be made for those that require immediate attention. Payments will only be made for the actual time required to address the emergency on a per hour basis. Hourly rates provided should be inclusive of any applicable travel time costs. All hours associated with emergency services must be well documented and included on invoices.**

	July 1, 2020 through June 30, 2021	July 1, 2021 through June 30, 2022	July 1, 2022 through June 30, 2023
<b>Alarm Response for on-site personnel visit - Price per hourly</b>	\$ _____ <b>Hourly</b>	\$ _____ <b>Hourly</b>	\$ _____ <b>Hourly</b>

Determination of the applicability of the Massachusetts Prevailing Wage statutes to any party performing specific work assignments directed herein shall rest solely upon the Firm. Inclusion of the Schedule of Rates in this RFP is informational for firms; the School Department does anticipate that certain work assignments will require certain tradespersons be paid the applicable Prevailing Wage. Wage reports are to be submitted to the School Department as required by law when workers perform tasks where prevailing wage applies to work as performed. Firm shall notify the School Department should an updated wage schedule be required for determining applicable wages to be paid for covered work that is to be performed under this RFP. **Firms will be required to notify the School Department within 24 hours of response to any call-back via email.**

**END OF ADDENDUM NO. 1**