

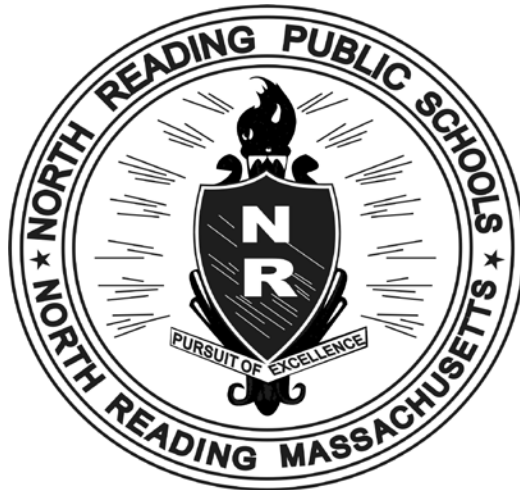
North Reading Public Schools

Elementary School

Security Camera Systems Project

Request for Quotations/Proposals

December 2018



**North Reading Public Schools
Request for Proposal
Security Camera Upgrades**

I. Background

The North Reading Public Schools is seeking proposals for an upgrade to its security camera system at its three elementary schools. The project will include both new and replacement interior and exterior camera devices. Interested vendors should provide pricing on the forms provided herein that include a breakdown of both the equipment and labor cost at each school.

The scope of work will vary at each elementary school depending on age and size of the buildings. Interested bidders will be expected to perform site walk through with members of the North Reading Public School's Buildings and Grounds Department to review the scope of work on site. The successful contractor will be expected to familiarize themselves with the existing environment at each elementary school and provide accurate pricing based on the acceptable minimum equipment standards including in the specifications listed on the pricing forms. Once the contract is awarded, the successful contractor will be expected to commence work as soon as possible when school is not in session. The North Reading Public Schools is requiring all work to be completed no later than January 31, 2019. This deadline may be extended at the sole discretion of the Director of Finance and Operations, of the North Reading Public Schools.

II. Submission Deadline and Instructions

1. The successful contractor shall be the one(s) with the lowest responsive and responsible proposal with the demonstrated ability to perform the work within an acceptable time frame. It is the desire for the North Reading Public Schools to either award the contract in whole or in parts by School whatever is deemed to be in the best interest of the North Reading Public Schools or the Town of North Reading.
2. Questions concerning this RFQ must be submitted in writing to: Michael Connelly, Director of Finance and Operations, North Reading Public Schools, North Reading, MA 01864. All questions received three (3) or more days prior to the submittal deadline will be considered. Questions may be emailed to Mr. Michael Connelly, at mconnelly@nrpsk12.org. Written responses will be emailed to all applicants on record as having received the RFQ.
3. If any changes are made to this RFQ, an addendum will be issued. Addenda will be emailed to all Applicants on record as having received the RFQ.
4. All proposals submitted in response to this RFQ shall remain firm for the 2018-19 school year. It is anticipated that the contract will be officially awarded within ten days of the deadline as stated herein.
5. A pre-proposal site visit and informational meeting is scheduled for 1:00 p.m. Thursday, December 6, 2018. Interested contractors will be asked to report to the Superintendent's

Conference Room located at 189 Park Street, North Reading, MA 01864 first and then will visit all three elementary schools.

6. Proposals must be made on the forms provided, either in ink or typewritten. Proposals may be emailed to Michael Connelly, Director of Finance and Operations at mconnelly@nrpsk12.org, or submitted in a sealed envelope clearly marked with the name of the bidder and the words “Elementary School Security Camera Upgrades” to the attention of Michael Connelly, Director of Finance and Operations. Proposals must be received prior to 11:00 AM on Friday, December 14, 2018.
7. Bidders are asked to submit a minimum of three (3) references for projects of equal size and scope the firm has serviced in the last three years.
8. The successful contractor shall submit an insurance binder showing proof of the following insurances and amount coverages:
 - a. General Liability: \$1,000,000 Aggregate coverage, \$500,000 per person, or a combined \$1,000,000 bodily injury coverage.
 - b. Property Liability: \$1,000,000 Aggregate coverage, \$500,000 per person, or a combined \$1,000,000 property damage coverage.
 - c. Worker's Compensation: In amounts and as required by the Commonwealth of Massachusetts.
9. The North Reading Public Schools will conduct CORI background checks on the successful contractor’s staff that will be working in the school buildings prior to work commencing. The CORI forms will be provide by the North Reading Public Schools.

III. Summary of Submission Requirements

Interested companies shall include the following information in their proposal:

- Description of firm
- Proposed pricing completed on the bid pricing form attached or in similar format is required.
- A minimum of three references

The deadline for submitted proposals is Friday, December 14, 2018 at 11:00 a.m. The pre-bid site visit and informational meeting is scheduled for Thursday, December 6, 2018 at 1:00 p.m. in the Superintendents Conference Room, located at 189 Park Street, North Reading, MA 01864.

NORTH READING PUBLIC SCHOOLS ELEMENTARY SCHOOLS SECURITY CAMERA SYSTEMS PROJECT

THE FOLLOWING WORK IS TO BE DONE AT THE BATCHELDOR, HOOD AND LITTLE ELEMENTARY SCHOOLS

BATCHELDER ELEMENTARY SCHOOL 175 PARK STREET

QTY	Manufacturer	Item #	Description	School Location	Total Price
1	VIVOTEK	CC8371-HV	3MP, 180, WDR PRO, IR CAMERA	OUTSIDE MAIN DOOR 180 (NEW)	
1	VIVOTEK	MS9390-HV	8MP, 180, WDR PRO, W/IR CAMERA	CAFETERIA (NEW)	
1	VIVOTEK	MS9390-HV	8MP, 180, WDR PRO, W/IR CAMERA	GYM (NEW)	
1	VIVOTEK	MS9390-HV	8MP, 180, WDR PRO, W/IR CAMERA	PEABODY ST. ENTRANCE (NEW)	
1	VIVOTEK	FE9181-H	5 MP, WDR PRO, 360 CAMERA	HALLWAY (NEW)	
1	VIVOTEK	FD8177-H	4MP, WDR PRO VARI-FOCAL, IR INDOOR DOME	GYM ENTRY (NEW)	

PLUS INTEGRATE EXISTING USABLE IP CAMERAS, INCLUDING PTZ's INTO THE NVR.

NEW NVR

QTY	Manufacturer	Item #	Description	School Location	Total Price
1	EXACQ		NEW NVR, HARD DRIVES AND LICENSES		

MUST RECORD 30 DAYS AT 7 FPS, FULL RESOLUTION, 50% MOTION

	TOTAL EQUIPMENT:	
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A

	TOTAL: LABOR AND OTHER SERVICES	
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B

	TOTAL BATCHELDER ELEMENTARY SCHOOL	
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C (A + B)

CAMERAS MUST BE VIVOTEK OR ACCEPTED EQUALS. CAMERAS MUST HAVE A 5 YEAR WARRANTY. ACCEPTED EQUALS ARE PANASONIC OR AXIS.

NVR MUST BE EXACQ TO BE COMPATABLE WITH SYSTEM WIDE NVR'S. NO SUBSTITUTIONS.

NORTH READING PUBLIC SCHOOLS ELEMENTARY SCHOOLS SECURITY CAMERA SYSTEMS PROJECT

HOOD ELEMENTARY SCHOOL 298 HAVERHILL STREET

QTY	Manufacturer	Item #	Description	School Location	Total Price
1	VIVOTEK	CC8371-HV	3MP, 180, WDR PRO, IR CAMERA	OUTSIDE MAIN DOOR 180 (NEW)	
1	VIVOTEK	FD8377-HV	4MP, WDR PRO, VARI-FOCAL, IR VANDAL DOME	DUMPSTER CAMERA (REPLACEMENT)	
1	VIVOTEK	MS9390-HV	8MP, 180, WDR PRO, W/IR CAMERA	CAFETERIA (NEW)	
1	VIVOTEK	MS9390-HV	8MP, 180, WDR PRO, W/IR CAMERA	GYM (NEW)	
1	VIVOTEK	FE9181-H	5 MP, WDR PRO, 360 CAMERA	LOWER HALLWAY (NEW)	
1	VIVOTEK	FE9181-H	5 MP, WDR PRO, 360 CAMERA	DOOR 19 (REPLACEMENT)	
1	VIVOTEK	FD8177-H	4MP, WDR PRO, VARI-FOCAL, IR INDOOR DOME	MODULAR HALLWAY (NEW)	

PLUS INTEGRATE EXISTING USABLE IP CAMERAS, INCLUDING PTZ's INTO THE NVR.

NEW NVR

QTY	Manufacturer	Item #	Description	School Location	Total Price
1	EXACQ		NEW NVR, HARD DRIVES AND LICENSES		

MUST RECORD 30 DAYS AT 7 FPS, FULL RESOLUTION, 50% MOTION

	TOTAL EQUIPMENT:	
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D

	TOTAL: LABOR AND OTHER SERVICES	
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E

	TOTAL: HOOD ELEMENTARY SCHOOL	
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F (D+E)

CAMERAS MUST BE VIVOTEK OR ACCEPTED EQUALS. CAMERAS MUST HAVE A 5 YEAR WARRANTY. ACCEPTED EQUALS ARE PANASONIC OR AXIS.

NVR MUST BE EXACQ TO BE COMPATABLE WITH SYSTEM WIDE NVR'S. NO SUBSTITUTIONS.

NORTH READING PUBLIC SCHOOLS ELEMENTARY SCHOOLS SECURITY CAMERA SYSTEMS PROJECT
LITTLE ELEMENTARY SCHOOL 7 BARBERRY ROAD

QTY	Manufacturer	Item #	Description	School Location	Total Price
1	VIVOTEK	CC8371-HV	3MP, 180, WDR PRO, IR CAMERA	OUTSIDE MAIN DOOR 180 (NEW)	
1	VIVOTEK	CC8371-HV	3MP, 180, WDR PRO, IR CAMERA	FRONT DOOR INTERIOR (REPLACE)	
1	VIVOTEK	MS9390-HV	8MP, 180, WDR PRO, W/IR CAMERA	GYM (NEW)	
1	VIVOTEK	MS9390-HV	8MP, 180, WDR PRO, W/IR CAMERA	CAFETERIA (NEW)	
1	VIVOTEK	FE9181-H	5 MP, WDR PRO, 360 CAMERA	EXIT 3 (NEW)	
1	VIVOTEK	MA8391-ETV	12MP, MULTI SENSOR CAMERA	CORNER OF BUILDING LOOKING AT PARKING LOT (NEW)	

PLUS INTEGRATE EXISTING USABLE IP CAMERAS, INCLUDING PTZ's INTO THE NVR.

NEW NVR

QTY	Manufacturer	Item #	Description	School Location	Total Price
1	EXACQ		NEW NVR, HARD DRIVES AND LICENSES		

MUST RECORD 30 DAYS AT 7 FPS, FULL RESOLUTION, 50% MOTION

MOVE LOCATION OF NVR FROM CLOSET TO FRONT DESK AREA. ADD SWITCH TO EXISTING CLOSET IF NECESSARY.

	TOTAL EQUIPMENT:		G
	TOTAL LABOR AND OTHER SERVICES		H
	TOTAL LITTLE ELEMENTARY SCHOOL		I (G+H)
	TOTAL COST OF PROJECT: ALL 3 SCHOOLS HARDWARE + LABOR		J (C+F+I)

CAMERAS MUST BE VIVOTEK OR ACCEPTED EQUALS. CAMERAS MUST HAVE A 5 YEAR WARRANTY. ACCEPTED EQUALS ARE PANASONIC OR AXIS.

NVR MUST BE EXACQ TO BE COMPATABLE WITH SYSTEM WIDE NVR'S. NO SUBSTITUTIONS.

*PRICE 3 SCHOOLS SEPERATELY ON FORMS PROVIDED. BREAKDOWN TOTAL LABOR AND EQUIPMENT COSTS PER SCHOOL.